

<b>DECISION-MAKER:</b>		<b>GOVERNANCE COMMITTEE</b>	
<b>SUBJECT:</b>		<b>CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2016/17</b>	
<b>DATE OF DECISION:</b>		<b>12 FEBRUARY 2018</b>	
<b>REPORT OF:</b>		<b>EXTERNAL AUDITOR</b>	
<b><u>CONTACT DETAILS</u></b>			
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<b>Director</b>	<b>Name:</b>	<b>Helen Thompson</b>	<b>Tel:</b> <b>02380 382099</b>
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<b>STATEMENT OF CONFIDENTIALITY</b>			
N/A			
<b>BRIEF SUMMARY</b>			
The external auditor's report sets out their findings from the certification of the 2016/17 Housing Benefit subsidy claim			
<b>RECOMMENDATIONS:</b>			
	(i)	<b>To note the External Auditor's annual report on the Certification of Claims and Returns 2016/17 as attached (Appendix 1).</b>	
<b>REASONS FOR REPORT RECOMMENDATIONS</b>			
1.	The Governance Committee's Terms of Reference require it to be satisfied and provide assurance that appropriate action is being taken on risk and internal control related issues identified by the external auditors. Specifically the Committee has responsibility for oversight of the reports of external audit.		
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>			
2.	None.		
<b>DETAIL (Including consultation carried out)</b>			
3.	The Certification of Claims and Returns 2016/17 has been provided to relevant senior managers for comment.		
<b>RESOURCE IMPLICATIONS</b>			
<b><u>Capital/Revenue</u></b>			
4.	N/A.		
<b><u>Property/Other</u></b>			
5.	N/A.		

<b>LEGAL IMPLICATIONS</b>		
<b><u>Statutory power to undertake proposals in the report:</u></b>		
6.	N/A.	
<b><u>Other Legal Implications:</u></b>		
7.	N/A.	
<b>RISK MANAGEMENT IMPLICATIONS</b>		
8.	N/A.	
<b>POLICY FRAMEWORK IMPLICATIONS</b>		
9.	N/A.	
<b>KEY DECISION?</b>		<b>No</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>		<b>N/A</b>
<u>SUPPORTING DOCUMENTATION</u>		
<b>Appendices</b>		
1.	The Certification of Claims and Returns 2016/17	
<b>Documents In Members' Rooms</b>		
1.	None	
<b>Equality Impact Assessment</b>		
<b>Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.</b>		<b>No</b>
<b>Privacy Impact Assessment</b>		
<b>Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.</b>		<b>No</b>
<b>Other Background Documents</b>		
<b>Other Background documents available for inspection at: N/A</b>		
<b>Title of Background Paper(s)</b>		<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>
	N/A	